

Grievance Report Form



OFFICE USE ONLY

Section 5 – People investigating complaint (miniumum three required for formal complaints)
Complaint Lead
Secretary
Other Dojo Leaders
BKA Officials
Experts
Others (state relevance to complaint)

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Section 6 – Notification of victim

Is the reporter a witness or the victim? Witness / Victim

Has the victim been contacted? Yes / No
If not, why not?

Section 7 - What action have you agreed with the reporter / victim to reduce protect them?

Actions by club: e.g. person causing harm suspended.

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Section 8 – Notification of accused

Has the accused been contacted? Yes / No
If not, why not?

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Section 9 – Evidence

Attach any witness statements and evidence separately.

All statements must be signed and dated.

